|  |  |  |  |
| --- | --- | --- | --- |
| Loyola CollegeA Catholic Co-Educational College in the Ignatian Tradition | Logo  Description automatically generated |  |  APPLICATION FOR  CASUAL RELIEF TEACHING |

Loyola College is committed to the Victorian Child Safe Standards. In applying for this position, the applicant consents to the school conducting due diligence searches to meet the College’s child safety and other legal responsibilities.

**Applications to:** The Principal

Loyola College

325 Grimshaw Street, Watsonia 3087

**or email:** principal@loyola.vic.edu.au

Please complete all sections of this form.

Attach your curriculum vitae covering your work history and qualifications and a letter of application to complete your application.

# PERSONAL DETAILS

Title:

Given Names: Surname: Contact Address:

Suburb:

Contact Telephone Business:

Home / Mobile: Email Address:

Post Code:

# REGISTRATION STATUS

Applicable for teaching positions - Please attach a copy of registration form.

VIT Registered:

Certificate Number:

Working with Children Certification

Yes No

Yes No

Valid to: / /

# AVAILABILITY

What days of the week are you available for relief work? (Tick all applicable)

Monday Tuesday Wednesday Thursday Friday Please state your specialist teaching subject/s:

# REFEREES

Please provide the names of three people who could act as referees for you. Please note that we may contact these referees.

REFEREE NO. 1

Name

Address

Suburb Telephone

Relationship (eg: employer / principal)

Post Code

REFEREE NO. 2

Name

Address

Suburb Telephone

Relationship (eg: employer / principal)

Post Code

REFEREE NO. 3

Name

Address

Suburb Telephone

Relationship (eg: employer / principal)

Post Code

# CHILD SAFETY

Staff are required to comply with the College’s Commitment to Child Safety, Child Safety Policy, Safeguarding Children and Young People – Code of Conduct and any other policies or procedures relating to child safety.

# PRE-EMPLOYMENT DISCLOSURE QUESTIONS

1. Have you ever had any disciplinary action taken against you by an employer (e.g. received a warning or had NO 🞎 YES 🞎

your employment terminated) in relation to any inappropriate or unprofessional conduct?

1. Have you ever been the subject of an allegation of inappropriate or unprofessional conduct which has been NO 🞎 YES 🞎

substantiated by an employer or other body?

1. Have you ever been found guilty of a criminal offence or are you currently facing criminal charges? NO 🞎 YES 🞎

# DECLARATION

I certify the information provided is correct and no relevant material/information has been omitted.

Signature: Date